

## NOTICE INVITING TENDER

Ref No.HO/GAD/HGB-Tender/CCTV/02/2009/

Date : 21.2.2009.

1. Sealed Tenders are invited from the interested parties for the installation of CCTV Cameras on **rental basis** for 12/24/36 months depending upon the review of performance on an annual basis at our 163 branches working under our four Regional Offices i.e. Ambala, Bhiwani, Hisar and Jhajjar Regions.

### **Last Date of Tender is 09.03.2009**

2. Instructions for the vendors for supply and installation of CCTV Cameras at our 163 branches situated in the State of Haryana.
  - (i) The vendor must have three years experience of supply and installation of CCTV Cameras in India.
  - (ii) The vendor should enclose manufacturer's Authorization letter/Dealership certificate for supply of the relevant Systems.
  - (iii) The vendor should have equipped after sales services center.
  - (iv) The manufacturing company and the vendor should preferably have ISO 9001-20-00 series or equivalent certificate for quality management.
3. Bank reserves the right to change location or increase/decrease the number of sites where the equipments are to be installed. The Bank also reserves the right to order individually, any one or more of the item(s) for any of its branches/offices till the validity of rates.
4. The system offered should conform to the technical specifications as per **Annexure-I**.
5. The Bank reserves the right to decide to carry out test of Digital Surveillance Systems at site after installation, at the cost of vendor through vendor's personnel in the presence of Bank's Official(s).
6. The Bank reserves the right to reject the entire bid in case the technical specifications do not conform to our requirements.
7. Price should be quoted only on the format in Annexure-III (Price bid) and not in any separate paper.

8. The offers, which do not fulfill any or all of the conditions prescribed or are found incomplete, are liable to be rejected at Bank's discretion. The Bank reserves the right to reject any or all offers without assigning any reason.
  
9. **Technical Bid (Annexure-I), Terms & conditions (Annexure-II) and Price Bid (Annexure-III) should reach "GENERAL MANAGER, HARYANA GRAMIN BANK, HEAD OFFICE, 1<sup>ST</sup> FLOOR, COOPERATIVE BANK BUILDING, DELHI ROAD, ROHTAK-124 001" latest by 05.00 P.M. of 09 MARCH, 09 in separate sealed covers. The envelopes should be superscribed as "Technical/Financial Bid for supply of CCTV Cameras".**

## **ANNEXURE-I – TECHNICAL BID FOR INSTALLATION OF CCTVS ON RENTAL BASIS.**

### **Parameters for CCTV :**

1. CCTV Cameras should have low lux so that the same can operate in minimum illumination also. Cameras should have both auto/manual focus mode and the iris control should also be both manual/auto.
2. The system should be based on Stand Alone Integrated DVR.

### **Specifications of Stand Alone Integrated DVR :**

- (i) Ability to connect four Cameras,
  - (ii) Facility to store 90 days of Video,
  - (iii) Capability to set the frame rate, contrast, brightness of each individual camera,
  - (iv) Should have facility to view live video (with audio) images in a monitor, in a PC and web browser.
  - (v) Remote Administration : Should be fully administrable/programmable remotely through client software and web browser.
  - (vi) Recording rate per channel – NTSC/30 fps per channel, PAL/25 per channel.
  - (vii) Configurable/adjustable recording rate.
  - (viii) Full recording and playback facilities on remote machine.
  - (ix) Smart monitoring (Motion Detection).
  - (x) Adjustable motion detection (motion detection sensitivity should be adjustable).
  - (xi) Ability to convert H.264 video into AVI files.
  - (xii) Date and time stamping of video files.
  - (xiii) 2 x 2 viewing for 4 cameras.
  - (xiv) Should support backup devices like USB drive, DVD writer DVR Software must be able to take backup in DVD writer, USB drive etc.
  - (xv) Should have live display, playback, record facilities.
  - (xvi) Should have minimum 1 USB port.
3. System should have the capability of increasing the storage capacity as and when required.
  4. It should have low maintenance cost and should be upgradeable to inputs for more cameras, as and when required, with minimum cost.
  5. It should be compatible with alarm system.

6. Cameras should be C-mount type.
7. The firm installing the system should have adequate infrastructure for providing after sales/installation service.
8. BO will normally require 2 to 3 good quality cameras.
9. Cameras of CCTV system must at least cover the following areas :
  - (i) Cash section-cashier cabin (receipt/payment); both front and rear.
  - (ii) Strong room
  - (iii) Entrance/Exit point
  - (iv) Main Banking Hall
10. Minimum 90 days recording should be available at a time.
11. 14" video color monitor/TFT Monitor.
12. DVD/CD Writer.
13. Remote controller for operating the DVR.

#### 14. TECHNICAL SPECIFICATIONS OF CAMERAS

- a. Box Camera - 1/3" CCD color camera with C mount Auto iris lens
  - i. 6mm Lens with Auto Iris Lens
  - ii. Minimum 480 TVL or above horizontal resolution
  - iii. 0.5 Lux at F 1.2 minimum illumination
- b. Dome Camera – 1/3" CCD Color Camera
  - i. 4mm Fixed focal lens
  - ii. Minimum 480 TVL or above horizontal resolution
  - iii. 0.4 Lux at F 1.2 minimum illumination
- c. Camera – Infra Red (Night Vision)
  - i. 1/3" CCD Color
  - ii. 3.6/4 mm lens with Infra Red
  - iii. Selectable mode for Day and Night
  - iv. C/CS mount
  - v. Fixed Board Lens
  - vi. 0.0 lux minimum illumination

15. Video Cable : RG59U video cable (with heavy gauge PVC conduit)

16. Power Cable with heavy Gauge

17. Other technical requirements :

- a. The DVR system should have CE certification with certificates
- b. All Cameras must be provided with suitable mounts/housings Wall, Dome etc.
- c. All cameras must be connected with DVR system with RG59 (with heavy gauge PVC conduits) cables and vendor must perform the necessary cabling to connect DVR with cameras.
- d. The DVR system offered must be an integrated DVR system and should not be a DVR system assembled using third party Personal Computers and DVR cards.

## ANNEXURE-II.

### Terms & conditions of installation of CCTVs on rental basis.

1. **Signature** : In the case of authorized person, the copy of letter issued by the competent authority to sign on behalf of the company should be enclosed.
2. **Equipment** : The vendor should supply CCTV system along with all parts to the Haryana Gramin Bank.
3. **Installation** : The equipment should be installed at the offices of HARYANA GRAMIN BANK, which shall be referred to as site in this document.
4. **Delivery** :
  - (i) The system along with all parts should be supplied within 30 days from the date of our order by the Vendor.
  - (ii) Haryana Gramin Bank reserves the right to cancel the purchase order if vendor fail to complete delivery within the stipulated period. In the event of such cancellation of order, the vendor shall not be entitled to compensation.
5. **Quotation** should be complete, adequate and cover all taxes.
6. The **quoted rates** should not be subject to any escalation in the prices of components, material, taxes and other expenses.
- 7 **Bank discretion** :
  - (i) The Bank does not bind itself to accept the lowest quotation and reserves the right to reject any or all the quotations received, without assigning any reason therefor.
  - (ii) While placing the order, the Bank further reserves the right to delete or reduce any item or section of Schedule without assigning any reason therefor.
  - (iii) The work or any part of it should not be transferred, assigned or sublet without the written consent of the Bank.

## **8. Payment Schedule :**

No advance is payable. The vendor must submit bills at the end of each quarter to Regional Office/Head Office supported by certificate of "Satisfactory Performance during the Quarter" from the concerned branches/Regional Offices. On the basis of certificate of branches, the payment would be released by the concerned Regional Office/Head Office.

## **9. Training Aspect :**

At the time of installation of equipment, the vendor shall offer free training specific to CCTV system.

## **10. Insurance of CCTV :**

CCTV system would be the property of the vendor and the vendor shall arrange for comprehensive insurance of the equipment.

## **11. Warranty of CCTV :**

The CCTV system shall be warranted for 1/2/3 years from the date of commissioning.

## **12. After sale service :**

The vendor shall arrange for services of qualified service engineers acceptable to Bank at the time of installation and during lease period for trouble shooting, repair and replacement of all kits or parts and spare parts as may be necessary for satisfactory functioning of the equipment. No charges, fees, accommodation, boarding, etc. shall be paid or provided by the Bank in this regard. The vendor must ensure that equipment is in perfect working condition at all times. If the system is not repaired or made operational within three days of defect, rent will be deducted for the period of default. It is further added if system remains out of order for one month, full year rent will be deducted.

## **13. Earnest money deposit :**

The vendor shall have to deposit with the Bank an amount of Rs.1,00,000/- (Rupees one lakh only) in form of Demand Draft favouring Chairman, Haryana Gramin Bank, Rohtak payable at Rohtak. In case the vendor is awarded the contract for supply and installation of equipments, it will be kept as security against supply of equipments within the delivery period specified in the order. In case the vendor fails to deliver/installment the equipments within the period specified in the order, the earnest money

deposit will stand forfeited without any prior notice to the vendor. The same will be released after delivery/installation of equipments within the delivery period. EMD of unsuccessful bidders will be refunded within seven days from date of opening of price bids. No interest will be payable on EMD.

**14. Duration of Lease :**

The equipment would be installed on rental basis of 12/24/36 months depending upon review of performance on an annual basis after which the lease may be renewed on mutually acceptable terms.

ACCEPTED THE ABOVE CONDITIONS

SIGNATURE OF THE VENDOR

Place :

Date :

**(In case of need, contact Senior Manager, GAD : Tele No.01262-252605/252622)**

### ANNEXURE-III

Financial Bid for installation of CCTVs on rental basis for 12/24/36 months.

S. No.	Particulars regarding monthly rent for each CCTV System.	Rate
(i)	12 months	Rs.....
(ii)	24 months	Rs.....
(iii)	36 months	Rs.....

Signature  
Name & complete address of the Company  
With Tele No.

Place :

Date :